

### REGULAR MEETING AGENDA Town of Dover Town Hall April 22, 2025 at 7:00PM

**A) CALL MEETING TO ORDER / SUNSHINE STATEMENT –** Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

"This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6." Notice of the meeting was sent to the Daily Record and Citizen on Thursday, January 2, 2025 and published in the Daily Record on Tuesday, January 7, 2025 and the Citizen on Wednesday, January 8, 2025. Notice was also posted on the Bulletin Board of the Municipal Building. These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

It should be noted that an interpreter is present if a resident should need one.

At this time, please silence all electronic equipment.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

### C) INVOCATION

D) ROLL CALL - Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Velez			
Council Member Wittner			
Mayor Dodd			

## E) APPROVAL OF MINUTES NONE

### F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE Arbor Day Proclamation Presented to the Shade Tree Commission

## H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

## I) ORDINANCES FOR FIRST READING NONE

# J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION NONE

#### K) APPROVAL OF BILLS

a. Resolution 115-2025 Approval of Bills List

#### L) APPROVAL OF RESOLUTIONS

### 1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 116-2025 Approving Taxis/Limos to be Licensed in the Town of Dover
- b. Resolution 117-2025 Approving Taxicab Driver Licenses
- c. Resolution 118-2025 Approving Individual to be Removed from the Membership in the Dover Fire Department, Volunteer Division
- d. Resolution 119-2025 Approving a Mobile Retail Food Establishment
- e. Resolution 120-2025 Approving a Social Affair Permit, Casa Puerto Rico
- f. Resolution 121-2025 Approving Extension of Premises, Pancho Villa Rodeo
- g. Resolution 122-2025 Amending Resolution No. 01-2025 Designating Meeting Dates for the Year 2025
- h. Resolution 123-2025 Authorizing the Execution of an Agreement with Saint Clare's EMS and Stephanic Ortega M.D., FACEP, FAAEM for Medical Direction and Training

## 2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- Resolution 124-2025 Declaring Certain Property in the Town a Non-Condemnation Area in Need of Redevelopment
- b. Resolution 125-2025 Authorizing a Shared Services Agreement with Union Township for Health Officer Services

#### M) OLD BUSINESS

#### N) NEW BUSINESS

1. New Business Items

### O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals

offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

- P) CLOSED/EXECUTIVE SESSION
- Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION
- R) ADJOURNMENT

#### **RESOLUTION NO. 115-2025**

#### **BILLS LIST RESOLUTION**

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in th	e amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of	f:	\$1,765,892.83
GENERAL CAPITAL ACCT claims in the amount of:		\$8,485.00
WATER UTILITY RESERVE ACCT claims in the amount of:		\$333.87
WATER UTILITY ACCT claims in the amount of:		\$42,419.01
WATER CAPITAL ACCT claims in the amount of:		\$64,732.39
PARKING UTILITY RESERVE ACCT claims in the amount of	f:	\$6,578.66
PARKING UTILITY ACCT claims in the amount of:		\$1,746.04
PARKING CAPITAL ACCT claims in the amount of:		\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:		\$0.00
RECYCLING TRUST ACCT claims in the amount of:		\$0.00
PAYROLL AGENCY claims in the amount of:		\$3,188.18
TRUST/OTHER ACCT claims in the amount of:		\$2,027.40
EVIDENCE ACCT claims in the amount of:		\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of		\$0.00
TOTAL CLAIMS TO BE PAID		\$1,895,403.38
BE IT FURTHER RESOLVED that the following claims have b following amounts:	een paid prior to the Bill List Re	solution in the
TRUST/OTHER ACCT claims in the amount of:		\$0.00
GENERAL CAPITAL ACCT claims in the amount of:		\$0.00
GENERAL CAPITAL ACCT WIRE claims in the amount of:		\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of	f:	\$154.60
CURRENT APPROPRIATIONS WIRE ACCT claims in the am	ount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:		\$0.00
WATER UTILITY OPERATING claims in the amount of:		\$0.00
WATER UTILITY CAPITAL claims in the amount of:		\$0.00
TOTAL CLAIMS PAID		\$154.60
TOTAL BILL LIST RESOLUTION		\$1,895,557.98
ATTEST:	TOWN OF DOVER, COUNTY	OF MORRIS
Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	

#### **RESOLUTION NO. 116-2025**

# RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a taxi/limo license to operate the vehicle(s) listed below in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

WHEREAS, the taxicab(s)/limo(s) have passed the Police Department Inspection to ensure the vehicle functions as intended and is equipped with the mandatory safety equipment

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

#### **DOVER TAXI & LIMO SERVICE LLC**

2012 HONDA CIVIC	OT862H	19XFB2F5XCE009500	New	TAXI #21
2012 HONDA ODYSSEY	OT379H	5FNRL5H41CB059292	Renewal	TAXI #33
2013 HONDA ODYSSEY	OT528J	5FNRL5H62DB005681	New	TAXI # 37

	ADOPTED:	
Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	
ATTEST:		

#### **RESOLUTION NO. 117-2025**

# RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER LICENSES

WHEREAS, applications for taxicab driver's licenses have been made by the people listed below; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby approved:

#### **DOVER EXPRESS TAXI LLC**

Pedro G. Corrales-Ulloa - New

#### **GEO'S TAXI LLC**

Hipolito R. Arias-Carabello – Renewal Nectario Arcos Obregon – New Jonathon Roa – New

#### PREMIER CAR SERVICES CORP.

Mauricio Esteban Cespedes Meneses - New

Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor
	ADOPTED:

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#### **RESOLUTION NO. 118-2025**

# RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY REMOVING VOLUNTEER FIRE DEPARTMENT MEMBER

WHEREAS, Manuel Puentes has been a volunteer member of the Dover Fire Department; and

WHEREAS, Manuel Puentes has advised that he has joined the military and intends to make a career in the military; and

**WHEREAS**, Manuel Puentes has submitted notice to the Fire Chief that he wishes to be dropped from the rolls of the Dover Fire Department.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that Manuel Puentes is hereby removed from the Active Rolls of the Dover Volunteer Fire Department effective April 22, 2025.

NOW FURTHER BE IT RESOLVED, that a copy of this Resolution be sent to the Fire Chief

ATTEST:		
Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	
	ADOPTED:	

#### **RESOLUTION NO. 119-2025**

## RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING A MOBILE RETAIL FOOD ESTABLISHMENT

WHEREAS, a Class II License allows the licensee to set up on the paved portions of the following public parks and or playgrounds of the town: Crescent Field, Second Street Playground, Hooey Park, King Field, Hurd Park, Steffany Park at Waterworks and Overlook Park.

WHEREAS, the vendor has provided proof of insurance, sales tax certificate, physician certificate(s), photograph(s) of employees, proof of citizenship and proof of payment of sales tax; and

WHEREAS, the appropriate fees have been paid.

WHEREAS, this approval is conditioned upon approval of the Health Officer's satisfactory inspection of the vehicle for said license.

**WHEREAS**, the Police Department has approved the location of the vendors.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey as follows:

1. That the application of Denia F. Montoya-Montoya of Los Troquilocos LLC for a Mobile Retail Food Establishment, Class II License be approved. (NEW)

ATTEST:	
Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor
	ADOPTED:

#### **RESOLUTION NO. 120-2025**

# RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A SOCIAL AFFAIR PERMIT

WHEREAS, Casa Puerto Rico, Inc. filed an application for their Special Permit for Social Affairs to be held at 50 West Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc. is a non-profit organization and is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

- 1. A Social Affair Permit for Casa Puerto Rico, Inc. is approved to be held on Sunday, May 25, 2025 from 1:00 pm through 2:00 am.
- 2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

	ADOPTED:	
Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	
ATTEST:		



#### **RESOLUTION NO. 121-2025**

#### RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING EXTENSION OF PREMISES

WHEREAS, Pancho Villa Rodeo, Inc. filed an application for an extension of premises to be held at 142 East Blackwell Street; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the following application for Alcoholic Beverage Extension of Premises be approved:

- 1. An Extension of Premises for Pancho Villa Rodeo, Inc. is approved for May 4, 2025 from 12:00 pm through 8:00 pm. Rain date is scheduled for May 11, 2025.
- 2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	
	ADOPTED:	

#### **RESOLUTION NO. 122-2025**

# RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER AMENDING RESOLUTION NO. 01-2025 DESIGNATING CAUCUS AND REGULAR MEETING DATES FOR THE YEAR 2025

WHEREAS, that Mayor and Town Council of the Town of Dover are required to notice the annual schedule meetings at the beginning of each year; and

**BE IT RESOLVED** that the regular public meetings of the Mayor and Town Council shall be held at 7:00 p.m. (unless noted) Dover Town Hall, 37 N. Sussex Street Dover, NJ 07801; and

**BE IT FURTHER RESOLVED** that the meeting schedule for the year 2025 is as follows:

JANUARY	14, 28
FEBRUARY	11, 25
MARCH	11, 25
APRIL	8, 22
MAY	13, 27
JUNE	24
JULY	22
AUGUST	19
SEPTEMBER	9, 23
OCTOBER	14, 28
NOVEMBER	10, 25
DECEMBER	9, 23 (10:00 AM)
REORGANIZATIO	N JANUARY 1, 2026 (12:00 PM)

**NOW THEREFORE, BE IT FURTHER RESOLVED** that a copy of this Resolution be given to the Mayor, Town Council and Department Heads.

	ADOPTED:	
Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	
ATTEST:		



#### **RESOLUTION NO. 123-2025**

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH SAINT CLARE'S EMS AND STEPHANIE ORTEGA M.D., FACEP, FAAEM FOR MEDICAL DIRECTION AND TRAINING

WHEREAS, the Town of Dover and St. Clare's desire to enter into an agreement for medical services and training; and

WHEREAS, BLS Agency is a New Jersey licensed physician that has the skills and experience to offer training for various emergency medical services and to serve as medical director for basic life support ambulance service providers in New Jersey; and

WHEREAS, BLS Agency is the owner and operator of a basic life support service that is or intends to be licensed as a basic life support ambulance service provider by the New Jersey Department of Health, Office of Emergency Medical Services ("DOH"), and desires for Provider to provide training to certain of its employees and personnel and serve as Medical Director to provide consultation, as needed, and medical direction of the administration of the BLS services related to the above indicated programs; and

WHEREAS, this Agreement shall commence on the Effective Date and continue for a period not to exceed three (3) years; and

WHEREAS, these services will not incur a cost to the Town of Dover-

ATTRACT

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, that the Mayor and Town Clerk are authorized to enter into an agreement with BLS Agency for EMT Medical Services and Training.

Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	
	ADOPTED:	

#### **RESOLUTION NO. 124-2025**

#### RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, DECLARING CERTAIN PROPERTY IN THE TOWN A NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT

WHEREAS, N.J.S.A. 40A:12A-6 of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "LRHL") authorizes the governing body of any municipality, by resolution, to have its Planning Board conduct a preliminary investigation to determine whether an area of the municipality is a non-condemnation "area in need of redevelopment" pursuant to the criteria contained in N.J.S.A. 40A:12A-5 of the LRHL; and

WHEREAS, the Mayor and Town Council of the Town of Dover (the "Town Council") considered it to be in the best interest of the Town to have the Town Planning Board conduct a preliminary investigation of certain properties located in the Town and shown on the official Tax Map of the Town as Block 510, Lot 6; Block 510, Lot 6 (Unit B01); Block 1213, Lots 2 and 4; Block 1219, Lots 4, 5 and 6; Block 1803, Lot 11; and Block 1804, Lot 13, and as shown on Exhibit 1 attached hereto (collectively, the "Property"), to determine whether such Property, or any portions thereof, is a non-condemnation area in need of redevelopment; and

WHEREAS, in Resolution No. 285-2024, adopted November 12, 2024, the Town Council authorized and directed the Planning Board to conduct a preliminary investigation to determine whether the Property, or any portions thereof, constitutes a non-condemnation "area in need of redevelopment" according to the criteria set forth in N.J.S.A. 40A:12A-5 of the LRHL; and

WHEREAS, the Property is generally located along and on the north and south sides of a portion of the Norfolk Southern (Morris & Essex) railroad right-of-way, and along and on portions of Orchard Street and South Morris Street; and

WHEREAS, the Mayor and Town Council believes the Property is potentially valuable for contributing to, serving, and protecting the public health, safety and welfare and for the promotion of smart growth within the Town; and

WHEREAS, the Planning Board, at a duly noticed public hearing held on April 17, 2025, reviewed the report entitled "Non-Condemnation Area in Need of Redevelopment, Preliminary Investigation, Block 510 Lots 6 & 6 (Unit B01); Block 1213 Lots 2 & 4; Block 1219 Lots 4, 5, & 6; Block 1803 Lot 11; Block 1804 Lot 13", dated March 25, 2025, prepared by John McDonough Associates, LLC (the "Preliminary Investigation") and testimony of the Town's professional planning consultant pursuant to and in accordance with the procedural requirements of N.J.S.A. 40A:12A-6, to determine whether the Property satisfies the criteria set forth in N.J.S.A. 40A:12A-5 (or, if and as applicable, N.J.S.A. 40A:12A-3) to be designated as a non-condemnation area in need of redevelopment; and

WHEREAS, at the hearing, the Planning Board heard from all persons who were interested in or would be affected by a determination that the Property is a non-condemnation redevelopment area. All objections to a determination that the Property is an area in need of redevelopment and evidence in support of those objections were received and considered by the Planning Board and made part of the public record; and

WHEREAS, the Planning Board considered and reviewed each of the statutory criteria in the LRHL and the condition of the Property as analyzed in detail in the testimony of the Town's professional planning consultant and in the Preliminary Investigation, as well as comments from all persons who were interested in or would be affected by a determination that the Property is a non-condemnation redevelopment area, including but not limited to the functional obsolescence of the use of the property as surface parking and the layout of the improvements within the Property, and concurred with the finding in the Preliminary Investigation; and

WHEREAS, after conducting its investigation and reviewing the Preliminary Investigation, preparing a map of the proposed redevelopment area, and completing a public hearing at which all objections to and support of the designation were received and considered, the Town of Dover Planning Board resolved to recommend that the Property illustrated on Exhibit 1 attached hereto, be declared as a non-condemnation area in need of redevelopment; and

**WHEREAS**, the Planning Board recommended to the Mayor and Town Council that the Property be declared a non-condemnation "area in need of redevelopment" under the LRHL in accordance with N.J.S.A. 40A:12A-6; and

WHEREAS, the Town Council concurs and agrees with Planning Board's recommendation as supported by the reasons stated in the Preliminary Investigation that the Property constitutes and meets the criteria under the LRHL and that the Property should be determined and declared a non-condemnation "area in need of redevelopment", which would authorize the Town to use all those powers provided under the LRHL, except that such determination shall not permit the Town to exercise the power of eminent domain to acquire all or any portion of the Property.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Dover, State of New Jersey, that the property illustrated on Exhibit 1 attached hereto, is hereby designated a non-condemnation "area in need of redevelopment" under the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., which designation authorizes the Town to use all those powers provided under the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., except that such determination shall not permit the Town to exercise the power of eminent domain to acquire all or any portion of the Property; and

BE IT FURTHER RESOLVED, that the Town Council hereby directs the Town Clerk to (a) serve this Resolution declaring that the property illustrated on Exhibit 1 attached hereto is designated a non-condemnation redevelopment area upon the Commissioner of Community Affairs in accordance with N.J.S.A. 40A:12A-6.b(5)(c), and (b) serve notice of such designation, within ten (10) days hereof, upon all record owners of property located within the delineated area, those whose names are listed in the tax assessor's records, and upon each person who filed a written objection thereto and stated an address to which notice of determination may be sent in accordance with N.J.S.A. 40A:12A-6.b(5)(d); and

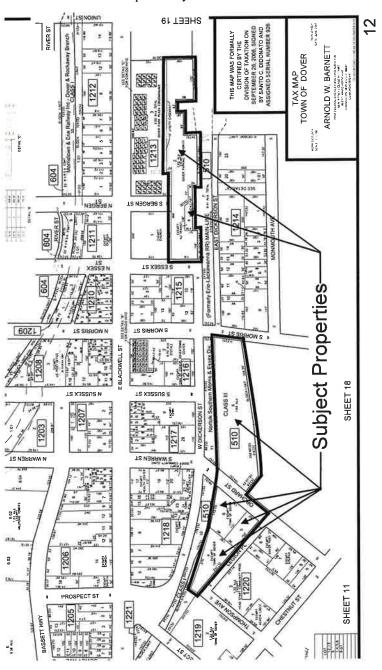
**BE IT FURTHER RESOLVED**, that the Town Council hereby authorizes John McDonough Associates, LLC to prepare a redevelopment plan for the Property illustrated on **Exhibit 1** attached hereto for review and consideration by the Town Council in accordance with the LRHL; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published as required by law.

ATTEST:		
Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	-61

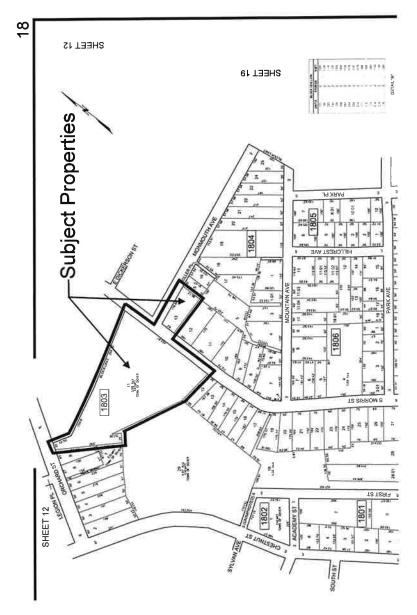
ADOPTED:	

## Exhibit 1 Map of Study Area



Block 510, Lot 6; Block 510, Lot 6 (Unit B01); Block 1213, Lots 2 and 4; and Block 1219, Lots 4, 5 and 6

(1 of 2)



Block 1803, Lot 11; and Block 1804, Lot 13

#### **RESOLUTION NO. 125-2025**

# RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF UNION FOR HEALTH OFFICER SERVICES

WHEREAS, the Town of Dover as a municipality has to provide Health Officer Services; and

WHEREAS, the Town of Dover wishes to enter into a Shared Services Agreement for Health Officer with the Township of Union; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the Mayor and Municipal Clerk are hereby directed and authorized to sign an agreement with the Township of Union for Health Officer Services for the year 2025 at a rate of \$42,000.

**BE IT FURTHER RESOLVED,** that a copy of this Resolution and Agreement be sent to the Township of Union, and Town of Dover Health Department.

ATTEST:		
Tara M. Pettoni, Municipal Clerk	James P. Dodd, Mayor	es;
	ADOPTED:	